

**Ida Township Planning Commission
Monthly Meeting
September 13, 2011**

Members:

Ron Zabawa, Chairperson
Kevin Miller
Elmer Bowman
Ed Stotz
Doug Zdybek

Staff:

Laura Kreps, Carlisle Wortman & Associates
Karen Lieb, Recording Secretary
Ron Iott

CALL TO ORDER: Chairperson Ron Zabawa opened the meeting at 7:36 p.m.

ROLL CALL: All members present.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: The minutes of the August meeting were reviewed. Motion by Ed Stotz to accept minutes with support by Elmer Bowman. All in favor. Motion carried.

NEW BUSINESS:

Bylaws: R. Zabawa requested wording be added regarding procedure for public forums. Clerical error/repeated wording will be deleted. Discussed planning commission member vacancies. Bylaws to be reviewed further by Planning Commissioners and placed on October agenda

OLD BUSINESS:

- A. Zoning Ordinance Book Review: July 2011 draft Zoning Ordinance Book reviewed.

Special Use Approval Procedures Section 16.07. L. Kreps led discussion regarding these sections.

Areas of discussion and review were: benefits of preliminary and conceptual site plan review; notification to township regarding change of ownership.

Site Plan Review: Section 16.06. L. Kreps stated the standards in the proposed ordinance are exactly the same as the current standards. Areas of discussion were: approval procedures and authority. L. Kreps asked commissioners if they wanted an extension clause in the site plan review section as it is allowed in the special use approval section. Discussion held. Commissioners requested wording to be added to match special land use extension allowing 1 year.

OLD BUSINESS (cont.)

Home Based Businesses Section 5.8. L. Kreps stated that this section is brand new and based on state statute. Section 5.8B. Reference to 4.18 should be 4.13. Items of discussion: number of employees and additional family members; size of incidental and secondary structures allowed; outdoor storage.

Home Occupation. Modified from section 5.48 of the old ordinance. Areas of discussion included employee requirements; fees; use of accessory buildings; application requirements; a standard for signage and the difference between a home based business and home occupation. L. Kreps will remove “up to 50% accessory building” on section 5.9a.

K. Miller recommended with concurrence by E. Stotz regarding:

- Fees, application and permit.
- Sign requirements and regulations (size, location and height) 8 square feet not to exceed 3 feet in height unlighted.

Medical Marijuana: Brief discussion held regarding medical marijuana. No action taken.

Pond ordinance: brief discussion held regarding new quarrying regulations passed by the State as contained in an article in the Capital Currents.

ADJOURNMENT: Motion to adjourn made by Kevin Miller supported by Ed Stotz. Motion carried. Meeting adjourned at 9:21 p.m.

Respectfully submitted by:

Karen Jo Lieb, Recording Secretary