

**Ida Township Planning Commission  
Monthly Meeting  
November 8, 2011**

**Members:**

Ron Zabawa, Chairperson  
Elmer Bowman  
Dan Zdybek

**Staff:**

Laura Kreps, Carlisle Wortman & Associates  
Karen Lieb, Recording Secretary  
Ron Iott

**CALL TO ORDER:** Chairperson Ron Zabawa opened the meeting at 7:36 p.m.

**ROLL CALL:** Present: R. Zabawa; E. Bowman; D. Zdybek  
Absent: K. Miller; E. Stotz

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** The minutes of the September 13<sup>th</sup>, 2011 meeting were reviewed. Correction to minutes: Doug Zdybek corrected to reflect Dan Zdybek. Motion by E. Bowman to approve minutes as corrected with support by R. Zabawa. All in favor. Motion carried.

**NEW BUSINESS:** None.

**OLD BUSINESS:**

A. Planning Commission Bylaws: No action taken.

B. Zoning Ordinance Book Review: Zoning Ordinance Book July 2011 draft.  
Articles reviewed:

Article 16.00 (new Article 3) Administration and Enforcement: new ordinance allows Zoning Administrator to have a Deputy Zoning Administrator. Duties of Building Inspector/Zoning Administrator discussed. The following language will be added under "Duties" from current ordinance page 16-2: The Building inspector is under no circumstance permitted to grant exceptions to the meaning of any clause, order, or regulation contained in this Ordinance to any person making application to excavate, construct, move, alter, or use buildings, structures or land within the Township.

Section 5.52 (new Section 3.5) Condominium Projects: Add language to allow review by Monroe County Road Commission & Ida Township engineer and that the Township is not responsible for the covenants or conditions of the Condominium Association.

Section 16.03 (new Section 3.6) Building Permits: L. Kreps to research additional requirements for Commercial/Industrial property.

Section 16.05 (new Section 3.10) Fees: Application form to include "paid/not paid."

**OLD BUSINESS (cont.)**

Section 19.01 (new Section 3.11) Violation and Penalties: L. Kreps to check with Township Attorney regarding language regarding civil infraction vs. misdemeanor and enforcement.

Section 3.12 (entirely new Section 3.12) Amendments: text or map amendments reviewed.

**ADJOURNMENT:** Motion to adjourn made by D. Zdybek supported by E. Bowman. Motion carried. Meeting adjourned at 8:58 p.m.

Respectfully submitted by:

Karen Jo Lieb, Recording Secretary