

Ida Township Planning Commission
Monthly Meeting Minutes
November 14, 2017

Ida Township
3016 Lewis Avenue
Ida, MI 48144

Members:

Kevin Miller
Pete Loughney
Elmer Bowman
Mark Metz, Chairman
Ron Zabawa

Staff:

Dave Friend, Zoning Administrator
John Enos, Planning Consultant
Sheila Myers, Planning Secretary

1. **CALL TO ORDER:** M. Metz called the meeting to order at 7:33 p.m. with the Pledge of Allegiance.
2. **ROLL CALL:** Present: Mark Metz, Ron Zabawa, Kevin Miller and Pete Loughney.
Absent: Elmer Bowman.

M. Metz recognized special guests: Dave Friend, Zoning Administrator.

3. **PUBLIC COMMENT:** none.
4. **APPROVAL OF MINUTES:** The minutes of the October 10, 2017 meeting were reviewed and discussed. Motion made by K. Miller to approve the minutes as printed, with support by P. Loughney. All in favor. Motion carried.
5. **APPROVAL OF AGENDA:** Motion made by P. Loughney, with support by R. Zabawa, to approve agenda as printed. All in favor. Motion carried.
6. **SCHEDULED PUBLIC HEARINGS:** Public Hearing to receive public input on the following proposed zoning amendments: SECTION 2.2 Definitions - To define a special event as any primarily outdoor event, whether conducted on public or private property, that may generate or invite public attendance, participation or spectators for a particular and limited purpose and time, including but not limited to for profit parties, festivals, concerts, shows, exhibitions, mud-bogging, carnivals, circuses, fundraising walks or runs, fairs, or any similar outdoor events or activities. SECTION 6.49 Special Events – To revise current language regulating special events to allow the Township Board or its designated agent be the approving body for special events. In addition language will be added that indemnifies the Township and hold it harmless against any claims, lawsuits or other liability in its regulating special events.

1. Open Public Hearing: M. Metz opened public hearing at 7:38 p.m.
2. Public Comment: J. Enos, Planning Consultant, stated some of the changes made to the ordinance.
3. Close Public Hearing: P. Loughney made a motion to close the public hearing with support by R. Zabawa. All in favor. Motion carried. Public hearing closed at 7:40 p.m.
4. Deliberation/Discussion: Discussed changes to the ordinance. J. Enos will make the additional changes as discussed and provide a draft to the Township Board for further consideration.

7. REPORT OF PLANNING CONSULTANT: none.

8. BUSINESS ITEMS:

A. Old Business:

1. Review of Master Plan. K. Miller made a motion to untable the Review of Master Plan with support from P. Loughney. All in favor. Motion carried. Discussed Master Plan. J. Enos, Planning Consultant, will make additional changes as discussed for further review at the next meeting. P. Loughney made a motion to table the issue until the January 2018 meeting with support by R. Zabawa. All in favor. Motion carried.
2. Special Events Ordinance. P. Loughney made a motion to send an updated draft of the proposed changes to the ordinance to the Township Board for its input and table the issue until the January 2018 meeting. Support by R. Zabawa. All in favor. Motion carried.

B. New Business:

1. Application for Special Event – Christmas in Ida. Reviewed and discussed application. A motion was made by K. Miller with support by P. Loughney to recommend approval of the proposed “Christmas in Ida” as a special event described under Ida Township Zoning Ordinance Section 6.49 scheduled to take place within the “township center” located in Ida, Michigan December 1st and 2nd, 2017 subject to the following conditions:
 - Copies presented to the Township Board of all permits, letters of approval, safety control, Monroe County Health Department requirements, refuse disposal, food vendors, etc. prior to the event as submitted.
 - A copy of a current liability insurance policy naming Ida Township as an “additional insured” prior to the event as submitted with application.
 - Closure of all activity from 1:00 a.m. to 8:00 a.m.
 - Provide security as described in application.
 - Applicant to supply the Township Board with an estimated on site occupancy: 45,000 which is estimated per application.
 - Ida Civic Club is responsible for sight cleanup.
 - Applicant to supply Ida Township Board with the time of event conclusion i.e., when last participant leaves the site.
 - Provide Township Board with road closure resolution and Monroe County Road Commission road closure approval forms as submitted with application.

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- Maintain restroom accommodations until conclusion of event as submitted with application.
- Supply Township Board with any planned admission fee, donation or consideration to be charged or requested.
- Return property back to its original condition within 24 hours of the event conclusion.
- Ida Township Board approval including approval to use listed Township property as submitted in the application.

The location of the activity in conjunction with its limited duration and timing is not expected to adversely nor unreasonably affect adjoining properties or public health, safety, morals or the general welfare, provided certain conditions and restrictions are imposed and adhered to.

Roll call:

E. Bowman: Absent

K. Miller: Yes

R. Zabawa: Yes

P. Loughney: Yes

M. Metz: Yes

Motion carried.

9. OPEN DISCUSSION FOR ISSUES NOT ON AGENDA:

Correspondence received. none.

Planning Commission Members. M. Metz announced that Mannik & Smith is having a luncheon on December 5, 2017 at noon at the Township hall to which Commissioners are invited. M. Metz asked J. Enos, Planning Consultant, to create a training session agenda.

10. REPORT OF TOWNSHIP BOARD REPRESENTATIVE: none.

11. REPORT OF ZONING BOARD OF APPEALS REPRESENTATIVE: none.

12. OTHER MATTERS: none.

13. ADJOURNMENT: R. Zabawa made a motion to adjourn with support by P. Loughney. All in favor. Motion carried. Meeting adjourned at 8:57 p.m.

Respectfully submitted by:
Sheila Myers, Recording Secretary