

**Ida Township Planning Commission
Monthly Meeting Minutes
January 9, 2018**

Ida Township
3016 Lewis Avenue
Ida, MI 48144

Members:

Mark Metz, Chairman
Kevin Miller, Vice Chairman
Pete Loughney, Secretary
Elmer Bowman
Steve Biela

Staff:

Dave Friend, Zoning Administrator
John Enos, Planning Consultant
Sheila Myers, Planning Secretary

1. **CALL TO ORDER:** M. Metz called the meeting to order at 7:32 p.m. with the Pledge of Allegiance.
2. **ROLL CALL:** Present: Mark Metz, Steve Biela, Kevin Miller, Pete Loughney and Elmer Bowman.

M. Metz recognized special guests: Dave Friend, Zoning Administrator.

3. **PUBLIC COMMENT:** none.
4. **APPROVAL OF MINUTES:** The minutes of the November 14, 2017 meeting were reviewed and discussed. Motion made by P. Loughney to approve the minutes as printed, with support by K. Miller. E. Bowman and S. Biela abstained as they were both absent at the last meeting. Motion carried.
5. **APPROVAL OF AGENDA:** Correction to agenda, under Old Business, item #2, added "Make Motion to Untable" after Special Events Ordinance. Motion made by S. Biela, with support by P. Loughney, to approve agenda as amended. All in favor. Motion carried.
6. **SCHEDULED PUBLIC HEARINGS:** none.
7. **REPORT OF PLANNING CONSULTANT:** none.
8. **BUSINESS ITEMS:**

A. Old Business:

1. Review of Master Plan. K. Miller made a motion to untable the Review of Master Plan with support from E. Bowman. All in favor. Motion carried. Discussed Master Plan. J. Enos, Planning Consultant, will make changes as discussed and provide documentation to be included in the February 2018 agenda packets for further review. P. Loughney made a motion to table the issue until the February 2018 meeting with support by S. Biela. All in favor. Motion carried.
2. Special Events Ordinance. Item will remain on agenda under Old Business for the February 13, 2018 meeting.

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B. New Business:

1. Application for Special Event Approval – T.H.A.N.K.S. Inc. Motion made by K. Miller with support by P. Loughney to approve the proposed “Jamie Davis Memorial Snow Ball Tournament” as a Special Event described under Ida Township Zoning Ordinance Section 6.49 scheduled to take place within the “Township Center” located in Ida, Michigan February 16th through February 18th, 2018 subject to the following conditions:

1. Copies presented to the Township Board of all permits, letters of approval, safety control, Monroe County Health Department requirements, refuse disposal, food vendors, etc. prior to the event.
2. A copy of a current liability insurance policy naming the Township as an “additional insured” prior to the event. Documents supplied with application do not sufficiently express coverage. Additional documentation such as certificate of liability insurance is suggested.
3. February 16th 2018 through 17th closure of all activity from 1:00 a.m. to 8:00 a.m. February 18th 2018 event to conclude at 8:00 p.m. or before.
4. Provide security as described in application.
5. Applicant to supply the Township Board with an estimated on site occupancy: as supplied with application.
6. THANKS, Inc. is responsible for site cleanup.
7. Applicant to supply Township Board with the time of event conclusion i.e., when last participant leaves the site.
8. Supply Township Board with signed approval from Ida Co-op to use parking area for event. Ida Co-op signature included in approval may be sufficient.
9. Supply Township Board with any planned admission fee, donation or consideration to be charged or requested.
10. Return property back to its original condition within 24 hours of the event conclusion.
11. Ida Township Board approval. Including approval to use listed township property as submitted in application.

The location of the activity in conjunction with its limited duration and timing is not expected to adversely nor unreasonably affect adjoining properties or public health, safety, morals and the general welfare, provided certain conditions and restrictions are imposed and adhered to.

Roll call: E. Bowman: yes K. Miller: yes S. Biela: yes P. Loughney: yes M. Metz: yes

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2. Election of Officers. K. Miller nominated M. Metz for Chairman. E. Bowman made a motion, with support by S. Biela, to close nominations. All in favor. Motion carried. E. Bowman made a motion, with support by S. Biela, to keep previous officers in place. All in favor. Motion carried.
M. Metz, Chairman
K. Miller, Vice Chairman
P. Loughney, Secretary

9. OPEN DISCUSSION FOR ISSUES NOT ON AGENDA:

Correspondence received. none.

Planning Commission Members.

- 10. REPORT OF TOWNSHIP BOARD REPRESENTATIVE:** E. Bowman stated that blight on Lulu has been cleaned. The Blight Officer is working on additional properties as well. E. Bowman said he is also working to coordinate future road repairs.
- 11. REPORT OF ZONING BOARD OF APPEALS REPRESENTATIVE:** P. Loughney was appointed to the ZBA by the Township Board.
- 12. OTHER MATTERS:** J. Enos, Township Planner, said he would speak with Karen Lieb, Township Clerk, to coordinate an upcoming training session.
- 13. ADJOURNMENT:** E. Boman made a motion to adjourn with support by P. Loughney. All in favor. Motion carried. Meeting adjourned at 8:14 p.m.

Respectfully submitted by:
Sheila Myers, Recording Secretary