

## IDA TOWNSHIP BOARD REGULAR MEETING

April 7, 2020

The Meeting of the Ida Township Board was called to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Members present were Supervisor Paul Metz, Clerk Tera Shaffer and Treasurer Sherry Hilkins. Absent were Trustees Elmer Bowman and Randy Stanifer. Also in attendance were Fire Chief Kirt Horn and Building Inspector Dave Friend.

**Public Comment:** None

**Approval of Agenda:** A motion to approve the Agenda was made by P. Metz with support by S. Hilkins. Motion carried.

**Approval of Minutes:** The minutes of the Township Board Meeting held March 3, 2020 were reviewed. A motion to approve the minutes was made by S. Hilkins with support by P. Metz. Motion carried.

**Building Department:** The Building Department Report was presented by Dave Friend. There were 16 permits for a total of \$4,140.24. There were 2 new home builds this month.

**Fire Department Report:** The Fire Department Report was presented by Fire Chief, Kirt Horn. 18 calls were made in Ida, 14 calls in Raisinville, 2 in Bedford and 1 L.M.R. There was a total of 35 calls this month. There was a discussion about purchasing a new Fire Truck.

**Clerk Report:**

The Clerk reported the following budget adjustment: Credit the Assessor Publications Account \$200 and Debit the Contingency Account \$200. Motion made by S. Hilkins to approve the budget adjustment with support from P. Metz. Motion carried.

The Clerk presented the bills for review. P. Metz made a motion to pay the bills with support from S. Hilkins. Motion carried on a roll call vote as follows: P. Metz: yes. T. Shaffer: yes. S. Hilkins: yes. Absent: Bowman and Stanifer.

**Treasurer Report:**

The Treasurer's Report was presented by Treasurer S. Hilkins. T. Shaffer made a motion to accept the report with support from P. Metz. Motion carried.

**Trustee Report: None**

**Supervisor Report:** There is no new information about the cement for the front of the building.

There was a discussion about the building being shut down for the past two weeks due to the COVID 19 virus. P. Metz made a motion to pay the janitor fee of \$70 a week for a full clean for the Township Building for the remainder of the pandemic with support from T. Shaffer. Motion carried on a roll call vote as follows: P. Metz: yes. T. Shaffer: yes. S. Hilkins: yes. Absent: Bowman and Stanifer

There was a discussion about shutting down the playground equipment at the Park. S. Hilkins made a motion to close down the playground with support from T. Shaffer. Motion was carried by the following vote: S. Hilkins and T. Shaffer – yes, P. Metz - no. Absent: Bowman and Stanifer

**Blight Officer Report: None**

**Library Report: None**

**New Business:**

T. Shaffer presented the Fund Balance Policy for review. This will be tabled until next month.

There was a discussion about the protocol for the Township Office during the pandemic. S. Hilkins and T. Shaffer will provide Township Employees with a schedule.

P. Metz made a motion to pay the hourly employees for the two weeks the office was shut down with support from T. Shaffer. All in favor. Motion carried.

**New Business cont:**

T. Shaffer presented an amendment to the Accounting Assistant Position. P. Metz made a motion to approve the change of the terms for the Accounting Assistant and ending the position as of May 31 with support from S. Hilkens. All in favor. Motion carried.

Spring cleanup is scheduled for May 2, 2020.

P. Metz will reach out to Rick's Lawn Care about their insurance.

**Old Business:**

The ballot wording for the Headlee Rollback and Fire Department millage on the August 4, Primary Election Ballot was reviewed. This was postponed until the May Township Board Meeting.

Hiring Firemen for the dayshift will be considered with the next fiscal year budget.

**Adjournment:** A motion to adjourn was made by P. Metz with support by S. Hilkens. Motion carried. The meeting was duly adjourned at 7:55 p.m.

Respectfully submitted,

Tera Shaffer, Ida Township Clerk